

Agenda
Regular Joint City Council/ * Redevelopment Agency Meeting
130 S Second St., Civic Center Plaza, Chowchilla
March 8, 2010
6:00 PM Closed Session - 7:00 PM Open Session

CALL TO ORDER

ROLL CALL:

Mayor/Chairman: Kopshever
Mayor Pro Tem/Vice Chair: Alexander
Council/Board Members: Chavez, Haworth, White

City staff and contract employees present at the meeting will be noted in the minutes.

The City Council will call the meeting to order and conduct the roll call. Council will immediately convene into closed session after hearing any public comment on Closed Session. Any outstanding items at 7:00pm the Council will recess into Open Session and then resume Closed Session at the end of the meeting.

PUBLIC ADDRESS – CLOSED SESSION ITEMS

6:00 pm CLOSED SESSION

- 1: **Conference with Real Property Negotiators, Gov. Code Section 54956.8**
Property: 26 W Robt. Blvd

7:00 pm OPEN SESSION

INVOCATION:

PLEDGE OF ALLEGIANCE:

CLOSED SESSION REPORT: Meeting of 2/22/2010

CEREMONIAL/PRESENTATIONS

PUBLIC ADDRESS

This time is reserved for members of the audience to address the City Council/Agency Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council/Agency Board. It is recommended that speakers limit their comments between 3 to 5 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council/Agency Board on items on the Agenda should notify the Mayor/Chairman when that Agenda item is called. The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time. Speakers are asked to please use the microphone, and provide their name and address. Prior to addressing Council/Agency Board, any handouts to be provided to City Clerk/Board Clerk who will distribute to Council/Agency Board and appropriate staff.

COUNCIL AND STAFF REPORTS – Section 2

- 2.1: **COUNCIL REPORTS:** Legislative Items:
Oral / Written Reports:
- 2.2: **AD HOC/COMMITTEE UPDATES:** Oral / Written Reports:
- 2.3: **STAFF REPORTS:** Written/Oral Reports:

*Items denoted with an * are RDA Items and will be acted upon by the Redevelopment Agency Board. Agendas for all City Council/RDA meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by Administrative Services no less than seven (7) days prior to the meeting date. The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 105 at least 4 days prior to the meeting.*

CONSENT CALENDAR - Section 3

- 3.1: Consideration of Minutes of the Regular Joint Council/Redevelopment Agency Meeting of February 22, 2010 (Barr)
- 3.2: Consideration of General Payments and Payroll for the Months of January and February 2010 (Padilla)
- 3.3: Consideration of Acceptance of Notice of Completion for Design-Build Services for Compressed Natural Gas "CNG" Slow-Fill Fueling Facility and Transit Vehicle Shelter (Turner)
- 3.4: Consideration of Resolution #-10 Approving the Inclusion of the City Standard W-28 Fire Service Assembly with Detector Check Valve Option 1 and Option 2 into the City Standard Specifications (Turner)
- 3.5: Consideration of Resolution # -10 Appointing Cynthia Black as Acting City Clerk effective March 13, 2010 (Varney)
- 3.6 Consideration of Resolution # -10 Approving the Application for 2010 California ABC Grant Assistance Program (GAP) Grant Funding

PUBLIC HEARINGS – Section 4

None

DEFERRED BUSINESS – Section 5

None

NEW BUSINESS – Section 6

- 6.1: Consideration of Resolution # - 09 Approving Madera County Economic Development Commission 2010/2011 Annual Basic Service Level Budget (MCEDC-Bobby Kahn, Executive Director)
- 6.2: Consideration of Request for Collaboration with MCEDC to Propose a List of Incentives Pertaining to the Proposed Enterprise Zone (MCEDC-Bobby Kahn, Executive Director)
- 6.3: Consideration of Resolution # -10 Approving Agreement with ADP, Inc. for Automated Payroll Processing Services (Padilla)
- 6.4: Consideration of Setting the Date for Shasta Villas TPM Public Hearing (Costanzo)

ANNOUNCEMENTS – Section 7

- Mar 10 Chowchilla District Chamber of Commerce Board Meeting, Civic Center, 12:00PM
- Mar 13 Little League Opening Ceremonies, RC Wisener Community Park, Little League Complex
- Mar 15 Airport Advisory Committee Meeting, Civic Center Plaza, 4:00PM
- Mar 17 MCEDC State of the County Luncheon, Madera Municipal Golf Course, 11:30AM
- Planning Commission Meeting, Civic Center Plaza, 7:00PM

Mar 19 Furlough Friday, City Offices Closed
Mar 20 Chowchilla Girls Softball Opening Day, Sports & Leisure Park
Mar 22 Council/RDA Meeting, Civic Center, 6PM Closed, 7PM Open Session

CLOSED SESSION – Continued if Necessary

1: **Conference with Real Property Negotiators, Gov. Code Section 54956.8**
Property: 26 W Robt. Blvd

ADJOURNMENT

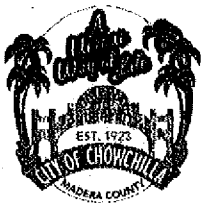
NOTICE: Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before or during consideration of the item. Those wishing to address Council on an item shall be limited to between 3-5 minutes and if a large group, the Mayor may request that individuals provide only new information not presented by another person.

PUBLIC NOTIFICATION

I, Rebekah Barr, CMC, Acting City Clerk for the City of Chowchilla, declare under penalty of perjury that I posted the above City Council/RDA Agenda for the meeting of March 8, 2010 at Civic Center, 130 S Second St., Civic Center Plaza, on March 4, 2010 at 11:30 pm.


Rebekah Barr, CMC

CC Resolution #14-10
RDA Resolution #04-10
Next Ordinance #456-10



Fact Sheet
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CONSENT CALENDAR - Section 3

Recommendation- All Items under the Consent Calendar are recommended for approval by roll call vote and are generally done by single action unless an item is pulled for separate consideration. If an item is an RDA item (denoted by *) it will be acted upon by a separate action & recorded appropriately.

- 3.1: **Consideration of Minutes of the Regular Joint Council/Redevelopment Agency Meeting of February 22, 2010 (Barr) (Page 1)**
Enclosures: One Set of Minutes

3.2: Consideration of General Payments and Payroll for the Months of January and February 2010 (Padilla) (Page 4)

Enclosures: Two Sets of Payments

3.3: Consideration of Acceptance of Notice of Completion for Design-Build Services for Compressed Natural Gas "CNG" Slow-Fill Fueling Facility and Transit Vehicle Shelter (Turner) (Page 6)

Enclosures: Staff Report and NOC

3.4: Consideration of Resolution #-10 Approving the Inclusion of the City Standard W-28 Fire Service Assembly with Detector Check Valve Option 1 and Option 2 into the City Standard Specifications (Turner) (Page 9)

Enclosures: Staff Report, Resolution, and Proposed Standards

3.5: Consideration of Resolution # -10 Appointing Cynthia Black as Acting City Clerk effective March 13, 2010 (Varney) (Page 14)

Rebekah Barr has accepted a position with the City of American Canyon and her last day of employment with the City of Chowchilla will be March 12, 2010. This will leave the position of City Clerk vacant. Government Code Section 36501 sets forth the governing officers of the city, one of which is the City Clerk. It says that the government of a general law city is vested in these positions: A city council of five members, a city clerk, a city treasurer, a chief of police, and a fire chief. That being the case there is a need to fill the City Clerk position as soon as possible.

Enclosures: Staff Report and Resolution

3.6 Consideration of Resolution # -10 Approving the Application for 2010 California ABC Grant Assistance Program (GAP) Grant Funding (Page 16)

The State Department of Alcohol Beverage Control is currently awarding grants in order to address alcohol-related problems. We are requesting approval to apply for additional grant funds to continue conducting these types of operations both in the City of Chowchilla and surrounding areas. Please note this is a standard and routine agreement that the City has applied for in the past.

Enclosures: NONE. The Staff Report and Resolution will be forwarded under separate cover on Friday, March 5, 2010.

PUBLIC HEARINGS – Section 4

None

DEFERRED BUSINESS – Section 5

None

NEW BUSINESS – Section 6**6.1: Consideration of Resolution #-10 Approving Madera County Economic Development Commission 2010/2011 Annual Basic Service Level Budget (MCEDC-Bobby Kahn, Executive Director) (Page 17)**

MCEDC was created by the County of Madera and the cities of Madera and Chowchilla (PARTIES) through a Joint Powers Agreement (JPA). MCEDC is required by the JPA to submit a Basic Service Level Budget to the PARTIES on an annual basis. Once approved the budget is divided between PARTIES proportionally based

on population. Through the past several years MCEDC has worked diligently on attraction, expansion and retention efforts with local businesses throughout the County.

Enclosures: Resolution and Budget Summaries
 Recommendation: Approval by Roll Call Vote

6.2: Consideration of Request for Collaboration with MCEDC to Propose a List of Incentives Pertaining to the Proposed Enterprise Zone (MCEDC-Bobby Kahn, Executive Director) (Page 21)

The Enterprise Zone for Madera County expired in March of 2009 and was unsuccessful in being re-designated during the 2009 application period. They plan to re-apply during the 2010 cycle. In order to strengthen the application, the MCEDC would like to meet with the City to create a strategic list of incentives that do not have a significant fiscal impact on the City.

Enclosures: Staff Report
 Recommendation: Discussion and Direction

6.3: Consideration of Resolution # -10 Approving Agreement with ADP, Inc. for Automated Payroll Processing Services (Padilla) (Page 22)

ADP, Inc. provides a workable solution that allows the city to transfer responsibility for almost all of the payroll function to a third party. This will free up approximately 78 days per year to allow the Deputy Clerk to assume the duties of the vacant Chief Deputy Clerk. Savings from the vacant position will offset the cost of this service. Staff has experience with the conversion to and use of the ADP service and found it to be very satisfactory. If approved, the new service would be implemented with the first pay period ending in April.

Enclosures: Staff Report, Resolution, Agreement and Related Documents
 Recommendation: Approval of Resolution by Roll Call Vote

6.4: Consideration of Setting the Date for Shasta Villas TPM Public Hearing (Costanzo) (Page 39)

Tentative Parcel Map No. 09-0020 is a map splitting 6.96 acres at the corner of Washington Road and Shasta Court into two parcels. Pursuant to the application process, a noticed public hearing was held by the Planning Commission on February 17, 2010, to consider the application. At the close of the public hearing, the Planning Commission, by Resolution No. 2-10, made a recommendation to the City Council to deny approval of Tentative Parcel Map No. 09-0020. The City Council received the Planning Commission's report at its regular meeting on February 22, 2010. Pursuant to CMC section 17.20.120, the City Council must, at its next regular meeting following receipt of the Planning Commission's report, set a meeting date at which it will hold a public hearing on the Tentative Map.

Enclosures: Staff Report and Public Hearing Notice

ANNOUNCEMENTS – Section 7

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