

AGENDA
September 14, 2011 Board Meeting
Chowchilla District Chamber of Commerce
Civic Center Public Conference Room
12:00 Noon

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT

The Public may address the Board on any matter pertaining to the Chowchilla District Chamber of Commerce or activities within the community that is not on the agenda; however, the Board is prohibited by law from taking any substantive action on matters discussed that are not on the Agenda. Each guest is limited to three (3) minutes unless previously scheduled.

3.0 CONSENT CALENDAR

All matters listed under the consent calendar are considered to be routine, and will be enacted by one motion in the form below. There will be no separate discussion of these items unless good cause is shown prior to the motion approval.

3.1 Action: Ratify Minutes and Attendance of August 10, 2011, Board of Directors meeting

4.0 CORRESPONDENCE

- 4.1 Madera Community Hospital Foundation Invitation to Under The Tuscan Sky, 9/17
- 4.2 USAF Band of the Golden West Thank You Letter.
- 4.3 Merced College Invitation to Public Outreach Meetings on Redistricting Map, 10/11 & 10/27
- 4.4 Online Sales Tax Referenda Campaign Support Request – Director Brock
- 4.5 Excellence in Education VIP Reception & Awards Ceremony Invitation 10/13 (one ticket)

5.0 REPORTS

5.1 Administrative Reports

- 5.1a Treasurer’s Report – Treasurer Bump
- 5.1b Manager’s Report – Manager Flanagan
 - i) Chamber Executive Network subscription purchase including fundraising manuals

5.2 Committee Reports

- 5.2a September 17 Classic Car Show – Director Flanagan
 - i) Volunteers to work and procure raffle prizes
- 5.2b October General Dinner Meeting – Director Christoffersen
- 5.2c Business After Hours – Manager Flanagan
 - i) Chukchansi Gold Resort & Casino Mixer

6.0 OLD BUSINESS

6.1 Action: Chamber Logo Change – Manager Flanagan

7.0 NEW BUSINESS

7.1 Discussion: Request for Letter of Support for Horisons Unlimited - rural medical service provider; see sample letter in packet

8.0 ANNOUNCEMENTS

8.1 High Speed Rail Draft EIR/EIS Public Hearing, Merced, 8/14, Senior Center, 15th St.

8.2 High Speed Rail Draft EIR/EIS Public Hearing, Madera, 8/15, City Council Chamber

8.3 Chamber Classic Car Show, Veterans Memorial Park, 9/17

8.4 City Council Meeting, Civic Center, 9/26, 7p

8.5 Chowchilla FFA Alumni Dinner & Scholarship Fundraiser, 9/24

8.6 October Dinner General Meeting, 10/18, Farnesi's 6p

9.0 ADJOURNMENT

SIMPLE PARLIAMENTARY PROCEDURE Guidelines for Better Business Meetings (Reference: Robert H.M. (1981) *Roberts Rules of Order* (rev. ed.) Glenview, Illinois: Scott, Foresman & Co.

HOW TO PRESENT AND DISPOSE OF A MOTION

A motion is the method by which business is brought before an assembly. Motions may grow out of reports or other communication. Often a committee report, letter, or memorandum will introduce information the assembly wishes to take action on. The procedure used in handling a motion is described by the following series of steps:

Step 1: Obtaining the Floor. Before motion can be presented, the Chair must member must be recognized by the Chair.

Step 2: Making a Motion. A simple statement "I move that....." Once the motion is stated, before discussion, the motion must be seconded.

Step 3: Seconding a Motion. After the motion is made another member seconds the motion by saying "I second the motion" or "Second".

Step 4: Debating the Motion. Immediately after the Chair states the motion, he/she should ask "Is there any discussion?" or "Are you ready for the question?"

Step 5: Putting the Question (calling for a vote). The presiding officer says "Are you ready for the Question?" If no member requests further discussion, the vote is called.

Step 6: Announcing the Results. The chair announces the result of the vote immediately, including: 1) Which side has won. Ex. "The ayes have it."

2) The result of the voting. Ex. "The motion carries." 3) The action that must result. Ex. "The club will..."